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Monitor Newsletter September 07, 1998

Bowling Green State University

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VIEWPOINT

VOL. 23 NO. 7 ♦ SEPTEMBER 7, 1998

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Women's Center grand opening



U.S. Congresswoman Marcy Kaptur speaks at the Tuesday (Sept. 1) grand opening of the University's new Women's Center in Hanna Hall. Standing with Kaptur are (left to right) Charles Middleton, provost and vice president for academic affairs; Mary Krueger, Women's Center director, and University President Sidney Ribeau.

Student employees vital to University operations

Bowling Green State University would not be able to operate without its students. Literally.

With about 4,500 students employed in nearly all administrative, academic and support areas at both the main and Firelands campuses, student workers outnumber permanent employees at the University.

Utilizing a student workforce was described by Michelle Simmons, assistant director of student employment, as a "win-win situation" for the University.

"The University benefits from the contributions of its student workforce—not only from the work provided, but the ideas, the energy and the challenges students present to their employers each day," she said. "The students benefit from the on-the-job training in the various departments, the opportunities to work in different environments with a diverse work force and the opportunities to learn and grow professionally."

Student employment is big business at Bowling Green, with \$7 million ex-

pended during the 1997-98 school year, not counting graduate student assistantship wages.

"One of the advantages about (students) working on campus," Simmons said, "is that our employers understand the primary reason why students are here—to study and learn. A campus job can be part of that learning experience where students gain practical work skills like professional responsibility, customer service, project management, working as a team and conflict resolution."

Campus employers and supervisors have both the opportunity and responsibility "to set a good example and help students develop the skills and abilities that will help them succeed in life," she said. "Some students make career choices based on their student job experiences, which is an ideal situation for them and rewarding for their supervisors."

While students work in nearly all areas of both campuses, the largest employers are Jerome Library, dining

services, information technology services and residence life.

Simmons maintains daily contact with campus employers, "and in almost every case, they always mention that they could not function without the help of our student employees."

How do prospective employers hire students? "In order to hire a student," she explained, "there has to be a job description on file with the student employment office. Once a job description is established, the department requests that the job be posted and a job identification number is assigned."

Job vacancies are posted on the student employment office's Web site at www.bgsu.edu/offices/careers and on the job board outside the office at Saddlemere Student Services Building. Jobs are posted a minimum of two working days or until the position is filled, Simmons said.

Two job titles that "evoke interesting comments" when posted are the nude model for the life drawing class and the pigeon technician for

Freshmen: pragmatic, vocationally oriented

A typical Bowling Green State University freshman is dedicated to a complete education over the long haul, expecting to earn a master's degree eventually and at least a bachelor's degree at BGSU, and to find a job in his/her major after graduation.

That is a picture one gleans from review of the BGSU First Year Student Questionnaire, compiled and released last week by the Office of Institutional Research.

The results of the current study are similar to previous freshmen surveys conducted at the University. According to Bill Knight, director of institutional research:

• "BGSU students continue to be pragmatic and vocationally oriented."

• "The perceived career and graduate school success of our graduates coupled with academic reputation and unique educational programs are the principal reasons students choose BGSU. A pleasant and friendly campus visit was also seen as an important reason."

• "Freshmen are mostly in-state and middle class ... Parents are clearly the greatest source of financial support for college."

• "They rate themselves highly on nearly all attributes listed; this contrasts with 1990 results."

• "Raising a family and being very well off financially are among their most important goals."

The need for assessment

and enrollment management-related information about the University's first-year students prompted development of the questionnaire in 1997, Knight said.

Since there was no single commercially-available questionnaire that would provide data specifically needed by the University in a "timely and cost effective manner," he said, the institutional research office developed its own.

This year's survey was mailed to all new first-year students registered for BGSU's orientation and registration program. A total of 2,397 questionnaires were returned—a 73 percent response rate from among the 3,296 students attending registration in July. ♦

	1990	1997	1998		1990	1997	1998
How many other colleges beside BGSU did you apply to?				What is the highest degree you plan to obtain at BGSU?			
None	26%	30%	31%	Bachelor's	73%	78%	75%
1	24%	25%	25%	Master's	19%	19%	22%
2	24%	23%	22%	Doctorate	2%	2%	1%
3 or more	26%	22%	22%	What is your estimate of the chance that you will... (Percent 'very good')			
Among colleges to attend, was BGSU your...				get a bachelor's degree	81%	82%	82%
First Choice	82%	82%	84%	find a job in my major	71%	73%	74%
Second Choice	15%	16%	14%	be satisfied with BGSU	52%	66%	65%
Less Than Second Choice	3%	2%	2%	get a job to help pay for college	46%	59%	57%
How important were each of the following in your decision to attend college in general (percent of 'very important')				make at least a 'B' average	44%	52%	54%
To Prepare for a				What is your estimate you will (Percent 'none')			
Professional Career	NA	93%	93%	drop out of college permanently	NA	90%	90%
To Get a Better Job	80%	82%	83%	drop out of college temporarily	NA	74%	74%
To Learn More About Things That Interest Me	66%	70%	74%	get married while in college	NA	46%	45%
To Make More Money	69%	67%	69%	fail one or more courses	NA	44%	46%
To Gain A General Education	55%	60%	64%	work full-time while attending	NA	41%	41%
What is the highest degree you plan to obtain anywhere?				Above are highlights of the 1998 BGSU First Year Student Questionnaire, from the Office of Institutional Research			
Bachelor's	31%	NA	8%				
Master's	47%	NA	70%				
Doctorate	12%	NA	11%				
Professional	7%	NA	10%				

biological sciences, she added.

The posting request states the job's basic duties, specific work hours (if required), qualifications and rate of pay. Departments also indicate if they want applicants to call for appointments or apply in person, she said.

Employers then interview students, and "once they

have chosen the applicant, they complete a hiring form for our office, and the student (if new to campus employment) also completes payroll forms," she said. "Once the forms are completed and submitted to our office, we notify the employer that the student is authorized to work."

Payment for most student

jobs starts at slightly over the minimum wage of \$5.15 an hour. Students are eligible for merit increases based on performance, and get an automatic 10-cents-per-hour "longevity" increase for every 800 hours they work on campus, Simmons said.

To contact student employment, call 2-2723 or 2-2865. ♦

Springboard, Leadership Academy to host joint open house Thursday

They've put a fresh coat of paint on the walls and dusted off the furniture. Thursday, they'll break out the good china, slip into their fancy duds, open their doors and invite everyone to come in and take a look around.

Two of the University's newest programs—the President's Leadership Academy and Springboard—will hold a joint open house from 9:30 a.m.-6 p.m. Thursday (Sept. 10) on the second and third floors of University Hall.

At 10 a.m., a ribbon-cutting ceremony featuring University President Sidney Ribeau, who donated the seed money to establish the leadership academy, and Milton Hakel, Ohio Eminent Scholar in psychology and a member of the Springboard Design Team, will be held in front of 315 University Hall.

The entrance leads into a suite of rooms which will be shared by the two programs. The suite includes a computer work area, two seminar rooms and a large lounge/classroom space, which can seat up to 80 people for lectures or presentations.

Beginning its third year, Springboard, whose offices are on the second floor of University Hall, is designed to help first-year students "connect" with the University by providing a learning community that helps students develop skills in communication, analysis, problem solving, judgment, self-assurance and leadership.

Open to all first-year students, the program matches each participating student with a "coach," who may be a faculty member, administrator, graduate

student, alumnus or a member of the Bowling Green community.

More than 330 students are currently participating in the program, directed by Ellie McCreery.

The President's Leadership Academy received its impetus from Ribeau last October, when he diverted a \$15,000 salary increase into a special fund to establish the program.

Its four-part mission is to prepare student leaders for the next millennium; to encourage a passion and talent for leadership among students; to sponsor programs that will nurture leadership in secondary schools, and to develop a network of businesses and non-profit organizations that will promote and develop education for leadership.

Under the direction of T. Carter Gilmer, the academy—whose offices are also

on the second floor of University Hall—brought its first group of students to campus this summer to participate in a specially designed "bridge program."

The 21 students, all from the Toledo area, attended college preparatory classes in chemistry, computer science, communication and English. They also attended a series of life- and college-success seminars and went on three field trips.

Next year, Gilmer said he hopes to increase the number of first-year students accepted into the program and expand the recruiting area beyond the city of Toledo. The program is designed to accommodate 35-40 new students each year, bringing total enrollment to about 160.

Students participating in both programs will be at the open house to meet faculty, staff and fellow students. ♦

Interim dean named for technology college

Ernest Savage has been named interim dean of the College of Technology, Charles Middleton, provost and vice president for academic affairs, announced Tuesday (Sept. 1).

Savage, who joined the University faculty in 1980, has been associate dean and director of graduate studies for the college since 1992 and 1985, respectively. He replaces Thomas Erikson, who left the University Aug. 14 to become founding director of a school of technology at Brigham Young University.

A nationwide search to find a permanent dean is

expected to begin during the fall semester, Middleton said.

An expert in technology education, Savage has received more than a dozen grants totaling more than \$300,000 to conduct research or establish model learning centers.

In 1993 he was honored by the Michigan Technology Council with its "Can-Do Award" for his work in developing a technology education curriculum that is now used in school districts statewide. He has also received the Distinguished Technology Educator Award from the International Technology Education Association. ♦

1998-99 Deans, Directors & Chairs Colleges, Schools & Departments

COLLEGE OF ARTS & SCIENCES

American Culture Studies
School of Art
Biological Sciences
Chemistry
Computer Science
English

Environmental Programs
Ethnic Studies
Geography
Geology
German, Russian & East Asian Languages
History
School of Communication Studies
Interpersonal Communication
Journalism
Telecommunications

Mathematics & Statistics
Philosophy
Physics and Astronomy
Political Science
Popular Culture
Psychology
Romance Languages
Sociology
Theatre

Women's Studies

COLLEGE OF BUSINESS ADMINISTRATION

Accounting & MIS
Applied Statistics & Operations Research
Business Education
Economics
Finance
Legal Studies & International Business
Management
Marketing
Military Science
Aerospace Studies

COLLEGE OF EDUCATION & HUMAN DEVELOPMENT

Educational Administration & Supervision
Educational Curriculum & Instruction
Educational Foundations & Inquiry

Family and Consumer Sciences
School of Human Movement, Sport, and Leisure Studies
Higher Education & Student Affairs
Special Education
COLLEGE OF HEALTH & HUMAN SERVICES
Communication Disorders
Medical Technology
School of Nursing

Social Work
Criminal Justice Program
Environmental Health Program
Gerontology Program
Public Health Program

COLLEGE OF MUSICAL ARTS

Composition & History
Music Education
Performance Studies

COLLEGE OF TECHNOLOGY

Technology Systems
Visual Communications & Technology Education
LIBRARIES & LEARNING RESOURCES

Access Services
Information Services
Special Collections
Technical Services
GRADUATE COLLEGE

CONTINUING EDUCATION, INTERNATIONAL & SUMMER PROGRAMS

FIRELANDS COLLEGE

Applied Sciences
Humanities
Natural & Social Sciences

Charles J. Cranny, Dean
Philip Terrie, Director
Lou Krueger, Director
George Bullerjahn, Chair
Michael Rodgers, Chair
Ronald Lancaster, Chair
Ellen Berry, Co-Chair
Alice Calderonello, Co-Chair
Roger Thibault, Director
Michael Martin, Chair
Stephen Chang, Chair
Joseph Frizado, Chair
Timothy Pogacar, Chair*
Donald Nieman, Chair
John Makay, Director
Alberto Gonzalez, Chair
Dennis Hale, Acting Chair*
Douglas Ferguson, Chair
John Hayden, Chair
Marvin Belzer, Chair
Robert Boughton, Chair
Michael Maggiotto, Chair
Marilyn Motz, Chair
William Balzer, Chair
Henry Garrity, Chair
Gary Lee, Chair
Ronald Shields, Chair
Vickie Shields, Director*

James Sullivan, Dean
Alan Lord, Chair*
Danny Myers, Acting Chair*
Robert Berns, Chair
John Hoag, Chair
Sung Bae, Chair
Don Boren, Chair
Chan Hahn, Chair
Susan Petroschius, Chair
LTC Mark Anderson, Chair
Col. George Schafer, Chair
Les Sternberg, Dean
Eugene Sanders, Chair
D. Rosalind Hammond, Chair

Craig Mertler, Acting Coordinator 8/7-9/21
Malcolm Campbell, Acting Coordinator 9/21

Thomas Chibucos, Chair
Mary Ann Robertson, Director
Robert DeBard, Acting Chair*
Richard Wilson, Chair
Clyde Willis, Dean
Linda Petrosino, Chair
Robert Harr, Chair
Jeri Milstead, Dean (MCOT)*
Barbara Keeley, Coordinator (BGSU)

Glenn Shields, Chair
Steven Lab, Director
Gary Silverman, Director
Ed Morgan, Acting Director*
L. Fleming Fallon, Director*
H. Lee Riggins, Dean
Marilyn Shrude, Chair*
P. Thomas Tallarico, Chair
Virginia Marks, Chair*
Ernest Savage, Interim Dean*

Sudershan Jetley, Chair
Larry Hatch, Chair
Linda Dobb, Dean
Mary Beth Zachary, Head
Elizabeth Wood, Head
Bonna Boettcher, Head
Cliff Glaviano, Head
Steven Ballard, Vice Provost
for Research and Dean

Suzanne Crawford, Dean
Darby Williams, Dean
James Smith, Chair
O. Dale Schnetzer, Chair
John Pommersheim, Chair

*New Deans, Directors, Chairs
for 1998-99

MONITOR

Published for faculty and staff of Bowling Green State University

University Vision Statement:

Bowling Green State University
aspires to be the premier
learning community in Ohio
and one of the best in
the nation. Through the
interdependence of teaching,
learning, scholarship and
service we will create an
academic environment
grounded in intellectual
discovery and guided by
rational discourse and civility.

BGSU is an AA/EEO
educator and employer.

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during the academic year. (Published every other week
during the summer.)

in brief

Police add, promote officers

Two new police officers have been hired at the University and two veteran officers have been promoted, James Wiegand, director of public safety, has announced.

The new officers are Anthony Dotson of Findlay and John Stewart of Deshler. Both have associate degrees in law enforcement from Owens Community College.

The two officers promoted are Sgt. David Weekley, who was named lieutenant, and Cpl. John Shumaker, who now has the rank of sergeant.

Before coming to Bowling Green, Dotson was the loss prevention supervisor at Kohl's Distribution Center, Findlay. He also worked as an auxiliary police officer in Kenton and with Bell Security Service, which has contracts with businesses and public service agencies in northwest Ohio.

Stewart, an Eastwood High School graduate, served four years as a patrolman with the Deshler Police Department before coming to the University.

The new patrolmen bring the number of officers to 18. ♦

War for Great Lakes to be explored

The University's history department will explore and explain 60 years of American history in a three-day conference this month.

The 60 Years' War for the Great Lakes Conference begins Sept. 18 with panels on the socio-political aspects of the 60 Years' War, a series of conflicts lasting from 1754-1814.

The long struggle among the Native Americans, French, British and Americans will be examined by more than 40 historians, archaeologists, artists, geographers, museum administrators and documentary editors from the U.S., Canada, England, Scotland and Wales.

Ancillary events will include a reenactment of an encampment at Fort Meigs State Memorial in Perrysburg; a tour of the U.S. Brig "Niagara," a replica of Commodore Oliver Perry's flagship, and the unveiling of two new paintings of the Battle of Lake Erie by Dean Mosher.

Conference participants are eligible for academic credit. For more information or to register, call the continuing education office at 2-8181. ♦

Volunteer Fair Thursday

The University's annual Volunteer Fair will be held from 10:30 a.m.-4 p.m. Thursday (Sept. 10) in the Union Oval or, in the event of rain, the union's Lenhart Grand Ballroom.

The fair is designed for students who would like to volunteer but don't know who needs their help, according to Rev. Karen Thompson, director of the United Christian Fellowship Center and a co-organizer of the event. She added that faculty, staff and the public are also welcome to attend.

Representatives from more than 40 agencies and organizations in Wood and Lucas counties will be on hand to discuss their organizations and their needs for volunteer help. ♦

Planned giving workshop set

Andre Donikian will present a workshop on planned giving Sept. 23 in the Miletic Alumni Center.

Donikian will review items he covered in a January workshop, then discuss planned gift options, their benefits and disadvantages. Sessions will run from 9 a.m.-noon and 1-3 p.m.

Check-in will begin at 8:15 a.m. and adjournment will be at 3:30 p.m., following a half hour for questions.

Registration forms should be returned to Carol Luce at the alumni center. ♦

Professor's book now in Spanish

A survival guide for teachers written by a retired University professor has been so successful its publishers have reprinted the book in Spanish.

Ron Partin, professor emeritus of educational foundations and inquiry, authored the English edition of the *Classroom Teacher's Survival Guide*, which was published in 1995.

"Translation of the book came as quite a surprise to me," said Partin. "I knew the book did quite well, with more than 30,000 copies sold in the United States and Canada over the last three years, but I didn't expect this." ♦

United Way goal set at \$100,000

The turn of the century is only 16 months away, but some people would like the University to reach another century mark much sooner.

The BGSU United Way Committee hopes to see pledges hit \$100,000 during this year's campaign, running from Sept. 14-Oct. 17.

Last year's goal was \$80,000, which barely eluded a campaign that generated \$79,721. That amount still represented a 67 percent increase from 1996, when \$53,310 was raised on campus, and the percentage of staff contributors rose from about 19 percent in 1996 to just under 30 percent last year.

The increase in contributors wasn't enough, however, to win a challenge with the University of Toledo based upon staff participation. As a result, President Sidney Ribeau donned a UT jersey at last year's BG-UT football game in Perry Stadium.

The two universities will renew the "United Way Bowl" competition this year, with the institution achieving the highest level of staff participation winning.

Kickoff will be at 1 p.m. Sept. 15, when Ribeau and UT President Frank Horton meet at the Northwest Ohio Book Depository in Perrysburg to issue "friendly" challenges to each other on behalf of their respective universities.

The competition was initiated a year ago to boost BGSU's and UT's participation in United Way, which depends upon donations collected during the annual

drive to provide services for northwest Ohioans.

The United Way Bowl trophy will reside with the winning school again this year, while the president of the losing university will have to wear the jersey of the winning team. All this will take place at halftime of the BGSU-UT game Oct. 17 at the Glass Bowl.

Following that and other campaign kickoffs will be a carnival, to be held Sept. 23 in the Student Union's Lenhart Grand Ballroom. Hours are 10 a.m.-2 p.m. Money collected from carnival games will go to United Way, and agencies which receive United Way funding will have booths describing their programs. Departments interested in participating should contact Deb Wells, information technology services, at wells@bgnet.bgsu.edu.

Campus campaign managers are Susan Frost, archival collections; Jane Schimpf, auxiliary services, and Roger Anderson, political science. ♦

Monitor accepts "letters to the editor" for publication in its "view points" section.

Submitted letters are reviewed by an editorial advisory board which includes appointed representatives from the Faculty Senate, Administrative Staff Council, Classified Staff Council and the affirmative action office.

Monitor reserves the right

view points.....

To the Campus Community:

"A Community of Learners ... A Community of Givers." This is the theme for our United Way campaign to be held on campus Sept. 14-Oct. 17.

In an effort to help others less fortunate, the campus campaign will show you how your dollars affect a person suffering from HIV; a cancer patient and his family; a child who is going through troubled times, and a family that needs a helping hand to get by with the month's expenses. All of these services are provided through United Way-funded agencies.

United Way supports 69 health and human care agencies located in Wood, Lucas and Ottawa counties. Examples of these agencies are the Children's Resource Center, American Cancer Society, Hemophilia Foundation, David's House of Compassion and Behavioral Connections of Wood County, to name just a few.

These 69 agencies receive your United Way dollars to support programs like teen-age pregnancy prevention, teaching young moms and dads parenting skills, helping families recover from drug and alcohol abuse and serving families devastated by the death of a loved one.

Why United Way? It is an easy way to support 69 agencies with one gift or to support a few by designating your gift to any of the agencies. The other unique aspect of United Way is that nearly all of your dollar goes directly to the agencies. The cost of fundraising is less than 3 cents on every dollar. Very few, if any other charities, can boast this fact.

I've given you several of the reasons I am choosing to give to United Way and I hope you will take the time to read the letter that will come through campus mail with your pledge card and not only be a "Community of Learners" but also a "Community of Givers."

Sincerely,
Sidney Ribeau, President

to edit all submissions, which should not exceed 600 words. Letters can be faxed (to 2-8579); emailed (to monitor@bgnet.bgsu.edu) or delivered to the Monitor office, 516 Administration Building. They must be typed and signed, unless emailed.

If a letter is submitted, the writer must affirm that it won't be published in any

other publication until it has appeared in *Monitor*. Letters which are submitted simultaneously or have previously appeared in the *BG News* or elsewhere won't be published in *Monitor* because both publications reach the faculty/staff audience.

The deadline to submit letters is 5 p.m. Tuesday for the following Monday's *Monitor*. ♦

Chapman wins award



Thomas Klein, English and director of the Chapman Learning Community, holds the University Community Award presented to Chapman by the Department of Higher Education and Student Affairs at its Aug. 28 convocation. With Klein are (left to right) Chapman students Lee Richards and Ginger Sturgeon; hall Director Reginald Davis, and faculty members Catherine Zweig, art, and Robert Midden, chemistry.

Hess named interim director of governmental research center

Gary Hess, history, has been named interim director of the Center for Governmental Research and Public Service.

Hess succeeds Steven Ludd, political science, who served as the center's interim director last year. A national search for a permanent director will begin this fall, according to Steven Ballard, Graduate College dean and vice provost for research.

Hess has been at the University since 1964, the same year he received his doctorate from the University of Virginia. He has been a distinguished research professor since 1988 and last year was given the Distinguished Faculty Service Award. He has also been history department chair and acting dean of the College of Arts and Sciences.

Hess has twice served as a Fulbright Lecturer and in 1978-79 was awarded a Research Fellowship by the National Endowment for the Humanities.

"Dr. Hess is one of our most accomplished faculty members and enjoys great respect throughout the University," said Ballard, who also announced improvement plans for the center over the next three years.

"We plan to make the center a model of interdisciplinary research that will enhance Bowling Green's applied research and outreach activities, connect the University to external constituents and form new partnerships for economic and community development," he said. "In addition, many opportunities exist for increased research and assistance to state government." ♦

Fall continuing education classes

Sept. 22-Oct. 27

Oil Painting Basics. Tuesdays, 6:30-9:30 p.m., 129 Fine Arts Building, \$43 plus materials fee.

Sept. 22

Careers in Real Estate Appraising. 6-9 p.m., College Park Room 2, \$35.

Sept. 23

Email Protocol. 8-10 a.m., College Park Room 2, \$35.

Sept. 23-Oct. 28

Photography with Automated Cameras. Bring an automated camera and film to first class. Wednesdays, 6-8 p.m., location to be announced, \$60 plus film processing fee.

Sept. 25-26, Oct. 23-24, Nov. 20-21 and Dec. 11-12

Media 100 Editor Certification Workshop. Fridays and Saturdays, 8 a.m.-5 p.m., location to be announced, \$995 per session.

Sept. 26 and Jan. 30

Beginning Rubber Stamping. Saturdays, 10 a.m.-2 p.m., College Park Room 2, \$20 per class.

Sept. 29-Oct. 20 and Oct. 3-Oct. 24

Financial Strategies for Successful Retirement. Tuesdays, 6:30-9 p.m., for the Sept. 29-Oct. 20 session, and Saturdays, 9-11:30 a.m., for the Oct. 3-24 session. 1159 Offenhauer West, \$59.

Sept. 30-Nov. 4

Stretch and Relax. Wednesdays, 6-7:30 p.m., location to be announced, \$45.

Put Your Best Face Forward, offered in three different sessions:

Session I, Colors and clothing best for you, Sept. 24, 7-9 p.m., and March 4, 7-9 p.m.

Session II, Achieve a natural look with cosmetics, Oct. 1, 7-9 p.m., and March 11, 7-9 p.m.

Session III, Skin cancer prevention, hand treatment, etc., Oct. 8, 7-9 p.m., and March 18, 7-9 p.m.

Sessions I and III in 1103 Offenhauer West; Session II in College Park Room 2. \$20 per session.

Oct. 12-Nov. 18

Tai Chi. Mondays and Wednesdays, 5:30-7 p.m., 1104 A and B Offenhauer West, \$69.

Nov. 7

Weight Training for Women. Saturday, 9 a.m.-noon, Student Recreation Center, \$30.

All classes are offered through Continuing Education, International and Summer Programs (2-8181). ♦

CTLT workshops scheduled

The Center for Teaching, Learning and Technology's Digital Workshops Series will get under way this week, with several sessions designed primarily for teachers.

"Using PowerPoint: A basic introduction" will be offered twice: Tuesday (Sept. 8), from 3-4:30 p.m. in 128 Hayes Hall for IBM users, and Thursday (Sept. 10), from 2:30-4 p.m. in 126 Hayes for Macintosh users. The workshop will provide skills necessary to create digital slides/visuals for use in teaching.

"Creating a class Web page/syllabus using an online template" will be offered Sept. 14, from 2-3:30 p.m. in 128 Hayes for IBM users, and Sept. 18, from 10-11:30 a.m. in 126 Hayes for Macintosh users. The workshop introduces the basics of downloading a preformatted template for creating simple class Web pages. The Web templates are designed to

benefit teachers who don't have the time or capability to design the graphical or navigational interface for a Web page.

"Tools for online course management" will be offered three times: Sept. 14, from 2:30-4 p.m. in 217 Olscamp Hall; Sept. 21, from noon-1:30 p.m. in 226 Education Building, and Sept. 24, from 10-11:30 a.m. in 215 Education.

"Creating Web pages using Claris Home Page" will be held Sept. 18, from 10-11:30 a.m. in 126 Hayes for Macintosh users. The workshop introduces the basics of writing Web documents for teaching and learning.

To register or for further information, call 2-6898 or email ctl@mailserver.bgsu.edu. Include phone number, department name and desired workshop. Registration will be confirmed by phone or email. ♦

IBM Wheelwriters for sale

The admissions office is offering two IBM Personal Wheelwriters to campus departments for \$75. A typewriter cart on wheels is also available. For more information, contact Jean Coffield at 2-9868. ♦

job postings.....

Contact human resources at 372-8421 for information regarding the following:

CLASSIFIED
Deadline for employees to apply is noon Monday, Sept. 14.

Computer Operator 2 (9-14-1)—Information Technology Services. Pay grade 8.

Custodial Worker (9-14-2 and 3)—Facilities Services. Pay grade 2.

Custodial Worker Team Leader (9-14-4)—Facilities Services. Pay grade 4.

Secretary I (9-14-5)—Office of Student Life. Pay grade 6.

ADMINISTRATIVE
Coordinator, Business and Operations (V-070)—Department of Chemistry. Administrative grade level 14. Deadline: Sept. 18.

Medical Office Assistant (M-077)—Student Health Center. Nine-month, part-time position. Administrative grade level 9. Deadline: Sept. 18.

Regional Coordinator of Alumni Programs (V-076)—Alumni Affairs. Twelve-month, part-time position.

Administrative grade level 13. Deadline: Sept. 18.

Technical Analyst (V-072)—Information Technology Services. Administrative grade level 15. Deadline: Sept. 25.

General Manager (V-062)—University Dining Services. Administrative grade level 15. Deadline: Sept. 25.

Manager of Prospect Research (M-075)—Development Office. Administrative grade level 14. Deadline: Sept. 25.

Assistant Women's Softball Coach (M-071)—Intercollegiate Athletics. Deadline: Sept. 27.

Psychologist (M-067)—Counseling Center. Ten-month, full-time position. Administrative grade level 17. Deadline: Oct. 5.

In filling these positions, the University seeks to identify enthusiastic team players committed to serving the institution's faculty, staff and students in a manner consistent with the vision and core values of Bowling Green State University.

campus calendar...

Tuesday, Sept. 8

Faculty Senate, 2:30 p.m., McFall Center.

Wednesday, Sept. 9

Women's Soccer hosts West Virginia, 3 p.m., Cochrane Field.

Thursday, Sept. 10

Springboard and President's Leadership Academy open house, 9:30 a.m.-6 p.m., University Hall Rooms 218-219 and 315. Ribbon cutting, 10 a.m., 315 University Hall.

Eric O'Shea, comedian, 7:30 p.m., Lenhart Grand Ballroom, Student Union. Admission \$2.

Friday, Sept. 11

Breakfast in BG series opens with William R. Gordon, executive director of the American Library Association, speaking on "Libraries in the New Information Age." Breakfast buffet begins at 7 a.m. and program at 7:45 a.m., 101 Olscamp Hall.

Shabbat service and dinner, 6:30 p.m., United Christian Fellowship Center, 313 Thurston Ave.

Saturday, Sept. 12

Women's Cross Country hosts Ohio, Marshall and Michigan, 10:30 a.m.

Men's Cross Country hosts Ohio and Marshall, 11:15 a.m.

Sunday, Sept. 13

Women's Soccer hosts Dayton, 2 p.m., Cochrane Field.

Faculty Artist Series: John Bentley, oboe, 3 p.m., Bryan Recital Hall, Moore Musical Arts Center.

Monday, Sept. 14

International Film Series: "Kaspar Hauser," 1993 German film, 8:15 p.m., Gish Film Theater. Free.

Continuing Events

Sept. 8-11

Jewelry sale, 10 a.m.-5 p.m. daily, Education Building.

Sept. 10-12

Auditions for Rodgers' and Hammerstein's "A Grand Night for Singing," McBride Auditorium, Firelands College. Hours are 5-8 p.m. Sept. 10-11 and 9-11 a.m. Sept. 12. For more information, contact Jann Graham Glann at 419-433-5560 or 433-3503.

Exhibit of prints by Mary Stewart, art, Syracuse University, through Sept. 23 in the Little Gallery, Firelands College. Hours are 9 a.m.-5 p.m. weekdays. Free.

Workshops, classes at Firelands

Firelands College's educational outreach office is offering two theater workshops for youngsters and a series of non-credit classes this month.

The workshops, for youths ages 10-18, will meet on Saturdays, Sept. 12-Oct. 17. "How to Audition for Children's Theatre" will meet from 8-9:50 a.m., followed by "Theatre: Ideas into Actions!" from 10-11:50 a.m.

Each workshop costs \$40 per person. The fee is \$35 for each workshop if a youngster participates in both, and \$30 per workshop for additional family members.

The noncredit classes are as follows:

•French for Travelers. Tuesdays, Sept. 15-Nov. 17, 7-9 p.m., \$79. A required text with cassette is available in the college bookstore for about \$22.

•Beginning Ballroom Dancing. Mondays, Sept. 14-Nov. 2, 7:30-9 p.m., \$65 per couple.

•Financial Management for Women. Thursday, Sept. 17, 7-8:30 p.m., \$8.

•Country & Western Line Dances. Mondays, Sept. 21-Oct. 19, 7-9 p.m., \$35.

•Your Body Speaks the Truth, about pain and illness. Tuesday, Sept. 22, 7-10 p.m., \$39.

•A New Art of Hiring Smart. Wednesday, Sept. 23, 8-11 a.m., \$55.

•Overcoming Negativity in the Workplace Plus Stress Management Techniques. Thursday, Sept. 24, 1-5 p.m.

•Hatha Yoga. Wednesdays, Sept. 30-Nov. 18, 6-7:30 p.m., \$55.

For registration and other information, call the educational outreach office at 419-433-5560 or 800-322-4787. ♦